



HOUSING AUTHORITY OF INDIANA COUNTY

**THURSDAY, AUGUST 5, 2021 – 5:00 PM
ADMINISTRATIVE OFFICE, INDIANA, PA**

- 1) CALL TO ORDER
- 2) APPROVE MINUTES OF MEETING HELD JUNE 17, 2021
- 3) APPROVE TREASURER'S REPORTS DATED JUNE 2021
- 4) APPROVE BILLS TO BE PAID –JULY 2021
5. Departmental Reports
 - PHAS Submission- usually approved at the August meeting- deadline extended until October 31, 2021
 - PH Flower and Vegetable Garden Contest- judges needed September 11 -18
- 6) OLD BUSINESS
- 7) NEW BUSINESS
 - A) Resolution #01-2021-2022: Writing Off Tenant Accounts Receivables
 - B) Resolution #02-2021-2022: Writing off Assets
 - C) Resolution #03-2021-2022: Approving Section 8 Management Assessment Program (SEMAP) Certification
 - D) Award Bid to Straw Construction Co. Inc, Boswell PA for the 2020 Capital Improvement Project in the amount of \$369,700. This is to include the following work:
 - a. Chestnut Ridge Terrace: Parking Lot Repairs, Basket Ball Court Replacement and Seal Coating, Partial Sidewalk Replacement
 - b. Tall Pines, Tate Terrace, Hemlock Way: Parking Lot Repairs and Pavement Overlay, Partial Sidewalk Replacement
 - c. Blacklick Manor, Administrative Office: Parking Lot Repairs and Pavement Overlay
 - E) Award Bid to LMJ Contractors, Inc for the 2021 Capital Improvement Project: Tate Terrace Bathroom Remodel Project, in the amount of \$177,600, which includes the General Contract and the Plumbing Contract.
 - F) Approve contract with Indiana County Community Action Program (ICCAP) to begin August 1, 2021. Services contracted will be for the Emergency Housing Voucher Program (EHV) for a term of one year, at \$15/hour, not to exceed \$10,000 annually.

- G) Approve MOU (Memorandum of Understanding) between HAIC and the Western PA CoC (Continuum of Care) for the Emergency Housing Voucher Awards**
- H) H.A.R.I.E (Housing and Redevelopment Insurance Exchange) Commercial General Liability Insurance \$13,246.00 (\$12,042 in 2020, \$10,947 in 2019)**
- I) Continuation of Section 8 Overtime through the end of the year, as needed (EHV Program) 3 Staff/3 Hours each per week**

8) EXECUTIVE SESSION

9) ADJOURNMENT - Next meeting September 16, 2021 at 5 p.m. at HAIC Administrative Office